



Online Course Selection with



STEP 1

Log into  myBlueprint

- Go to your DCDSB Launchpad and click the myBlueprint icon
OR
- Go to notredame.dcdsb.ca → Click [Students](#) → Click [Guidance](#) → Click [Secondary Pathway Planning](#)
→ Under the heading [Use myBlueprint for Course Selection](#), click [myBlueprint](#)

STEP 2

From your Dashboard, scroll down and click [Official High School Plan](#) OR choose [High School](#) from the left navigation menu.

- The [Courses](#) tab allows you to view all of the courses offered at ND
- The [Plan](#) tab allows you to plan and choose courses

STEP 3

Add courses for next year.

- in High School Planner, click + [Course]
- in the Course Selection and Details screen, explore the available courses
- click [Add Course](#) when you find the course you want

HINT: *The [Graduation Indicator](#) will help you keep track of your progress towards graduation. Click [View Progress](#) for a list of specific graduation requirements.*

STEP 4

Review your selections when you are ready to submit your courses.

- click the [Review Course Selections](#) and give your course selection one final check
- use the “Add Comments” section to explain any issues/flags on your course selection submission (ie. taking prerequisites or compulsory courses in summer/night school)

STEP 5

Submit Courses

- carefully review the **Details** page to ensure that (1) you are meeting the requirements for the courses you have selected, and (2) that the courses **that appear are correct**
- click on [Submit Course Selections](#)
- You will NOT be able to modify your course selections once they are submitted

STEP 6

Send Approval Email to Parent(s)/Guardian(s)

- click [Send Approval Email](#) at the top right
- enter parent/guardian email address in pop-up when prompted and click [Send Approval Email](#)
your parent/guardian will receive an email with the option to approve or reject your selections; they must follow the instructions in the email to complete the submission process
- if parent/guardian did not receive the email, click [Resend Email Approval](#) in your High School Plan; have parent/guardian check junk and spam mailboxes

NOT RETURNING NEXT YEAR?

- Make sure that you inform your teacher and the school secretary as soon as possible.
- If you are attending another DCDSB school and ND is your home school, make sure your parents complete the cross-boundary process asap.
- If you are leaving the DCDSB, complete the following steps in myBlueprint:
 - from your Dashboard, click [Not returning next year?](#) which appears in the High School Progress box
 - select the option that suits your plan
 - click [Confirm](#)
 - click [Send Approval Email](#) at the top right; have your parent(s) approve/reject using the instructions in the email
- Use myBlueprint to ensure successful planning by using all of it’s features including the interest and skills assessments, Individual Pathways Plan, and portfolios which can include your resume and research on post-secondary pathways and career profiles.

Collection Deadline Monday February 10, 2025

Course Request Submission Checklist:

- Course Request** submitted and approved by parent/guardian
- \$75 student activity fee** payable online @ durhamcatholic.schoolcashonline.com

Cross Boundary Students

1. Submit a cross-boundary application to your home DCDSB secondary school.
2. Once (if) your cross boundary has been approved, choose courses on myBlueprint and submit activity fee to Notre Dame CSS.

To ensure you are choosing courses correctly, confirm that the course guide you are viewing belongs to Notre Dame CSS. If it doesn't, contact the secretary at your elementary school or your IGT.

ND COURSE CHANGE POLICY

Grade 9 & 10 students **CANNOT** change their electives. There is a 2-week window for level changes at the beginning of each semester.

A Typical Grade 9 Timetable Includes

- English
- Religion
- Math
- Science
- Geography
- French
- 2 Electives

Elective Options Include

- Communications Technology
- Construction Technology
- Drama
- Instrumental Music
- Phys Ed
- Visual Art
- Vocal Music

Graduation Requirements

30 credits
(17 compulsory and 13 electives)

✪✪

Successful completion of OSSLT

✪✪

Christian Community Service
(40 hours)

✪✪

2 eLearning Credits
(opt out available)

Christian Community Service

- 40 community service hours must be completed in order to obtain a Secondary School Diploma
- Students can begin accumulating hours after June 30th of their Grade 8 year
- Find information on acceptable community service placements, a tracking sheet and opportunities are available @ <https://notredame.dcdsb.ca/en/students/Community-Involvement-Hours.aspx?mid=108954>

Locally Developed Courses are skills development courses

If you are interested in the grade 9 Locally developed Math, English, or Science or in the Learning Strategies courses, you should speak to the Program Support Teacher in your school as soon as possible.



- ND Online Course Calendar – click the Courses tab in the High School Planner in myBlueprint
- University Information – Look for the *Program Finder* @ www.ontariouniversitiesinfo.ca
- College Information – Look for *Find a Program* @ www.ontariocolleges.ca
- Skilled Trades information is available @ www.ontariocolleges.ca/en/apply/skilled-trades