



Online Course Selection with



STEP 1

Log into  myBlueprint

- Go to your DCDSB Launchpad and click the myBlueprint icon
OR
- Go to notredame.dcdsb.ca → Click [Programs and Services](#) → Click [Guidance](#) → Click [Secondary Pathway Planning](#) → Under the heading [Use myBlueprint for Course Selection](#), click [myBlueprint](#)

STEP 2

From your Dashboard, scroll down and click [Official High School Plan](#) OR choose [High School](#) from the left navigation menu.

- The [Courses](#) tab allows you to view all of the courses offered at ND
- The [Plan](#) tab allows you to plan and choose courses

STEP 3

Add courses for next year.

- in High School Planner, click + [Course]
- in the [Course Selection and Details](#) screen, explore the available courses
- click [Add Course](#) when you find the course you want

HINT: The [Graduation Indicator](#) will help you keep track of your progress towards graduation. Click [View Progress](#) for a list of specific graduation requirements.

STEP 4

Review your selections when you are ready to submit your courses.

- click the [Review Course Selections](#) and give your course selection one final check
 - Have you selected your courses at the appropriate level?
 - Have you selected the appropriate courses for your grade level? For graduation?
 - Did you choose the right prerequisites for your post-secondary pathway?
 - Are your choices realistic? Do they reflect your strengths and interests? Do they reflect your potential?
- use the "Add Comments" section to explain any issues/flags on your course selection submission (ie. taking prerequisites or compulsory courses in summer/night school)

STEP 5

Submit Courses

- carefully review the **Details** page to ensure that (1) you are meeting the requirements for the courses you have selected, and (2) that the courses that appear are correct
- click on [Submit Course Selections](#)
- You will NOT be able to modify your course selections once they are submitted

STEP 6

Send Approval Email to Parent(s)/Guardian(s)

- click [Send Approval Email](#) at the top right
- enter parent/guardian email address in pop-up when prompted and click [Send Approval Email](#)
your parent/guardian will receive an email with the option to approve or reject your selections; they must follow the instructions in the email to complete the submission process
- if parent/guardian did not receive the email, click [Resend Email Approval](#) in your High School Plan; have parent/guardian check junk and spam mailboxes

NOT ATTENDING ND NEXT YEAR?

- Make sure that you inform your teacher and the school secretary as soon as possible.
- If you are attending another DCDSB school and ND is your home school, make sure your parents complete the cross-boundary process asap.
- If you are leaving the DCDSB, complete the following steps in myBlueprint:
 - from your Dashboard, click [Not returning next year?](#) which appears in the High School Progress box
 - select the option that suits your pathway
 - click [Confirm](#)
 - click [Send Approval Email](#) at the top right; have your parent(s) approve/reject using the instructions in the email by February 11th

Use [myBlueprint](#) to ensure successful planning by using all of its features including the interest and skills assessments, Individual Pathways Plan, and portfolios which can include your resume and research on post-secondary pathways and career profiles.

Collection Deadline Monday February 12, 2024



Course Request Submission Checklist

- ☐ **Course Request** approved by parent/guardian
- ☐ **\$75** student activity fee

Cross Boundary Students

1. Submit a cross boundary application to your home high school.
2. Once cross boundary has been approved, choose courses on career cruising and submit activity fee to Notre Dame CSS.

To ensure you are choosing courses correctly, confirm that the course guide you are viewing belongs to Notre Dame CSS. If it doesn't, contact the secretary at your elementary school.

ND COURSE CHANGE POLICY

Grade 9 & 10 students
CANNOT change their electives.
There is a 3-week window for level changes at the beginning of each semester.

A Typical Grade 9 Timetable Includes:

- English
- Religion
- Math
- Science
- Geography
- French
- 2 Electives

Elective Courses Include:

Drama
Music – Instrumental
Music – Vocal
Phys Ed
Tech – Comm & Computer
Tech – Green Industries & Health Care
Tech – Construction & Design
Visual Arts

Graduation Requirements

30 credits
(19 compulsory and 11 electives)



Successful completion of OSSLT/OLC



Christian Community Service
(40 hours)



2 eLearning Courses
(opt-out option available)

Christian Community Service

- 40 community service hours must be completed in order to obtain a Secondary School Diploma
- these hours are only valid after the grade 8 year has ended (after June 30th)
- find information on acceptable community service placements and a printable tracking sheet @ notredame.dcdsb.ca/ and click on **Guidance**
- Opportunities for community service are available @ informdurham.com.

Locally Developed Courses are skills development courses.

If you are interested in the grade 9 skills development Math, English, or Science courses, (ENG1L1, MAT1L1, SNC1L1) or in the Learning Strategies course (GLE1O1), you should speak to the Program Support teacher in your elementary school as soon as possible.



- ND Online Course Calendar – click the Courses tab in the High School Planner in myBlueprint
- University Information – Look for the *Program Finder* @ www.ontariouniversitiesinfo.ca
- College Information – Look for *Find a Program* @ www.ontariocolleges.ca
- College/University Transfer Information is available @ www.cucc-ontario.ca
- Skilled Trades information is available @ www.ontariocolleges.ca/en/apply/skilled-trades