



Online Course Selection with



STEP 1

Log into  myBlueprint

- Go to your DCDSB Launchpad and click the myBlueprint icon
OR
- Go to notredame.dcdsb.ca → Click [Students](#) → Click [Guidance](#) → Click [Secondary Pathway Planning](#) → Under the heading [Use myBlueprint for Course Selection](#), click [myBlueprint](#)

STEP 2

From your Dashboard, scroll down and click [Official High School Plan](#) OR choose [High School](#) from the left navigation menu.

- The [Courses](#) tab allows you to view all of the courses offered at ND
- The [Plan](#) tab allows you to plan and choose courses

STEP 3

Add courses for next year.

- in High School Planner, click + [Course]
- in the Course Selection and Details screen, explore the available courses
- click [Add Course](#) when you find the course you want

HINT: The [Graduation Indicator](#) will help you keep track of your progress towards graduation.
Click [View Progress](#) for a list of specific graduation requirements.

STEP 4

Review your selections when you are ready to submit your courses.

- click the [Review Course Selections](#) and give your course selection one final check
- use the "Add Comments" section to explain any issues/flags on your course selection submission (ie. taking prerequisites or compulsory courses in summer/night school)

STEP 5

Submit Courses

- carefully review the **Details** page to ensure that (1) you are meeting the requirements for the courses you have selected, and (2) that the courses that appear are correct
- click on [Submit Course Selections](#)
- You will NOT be able to modify your course selections once they are submitted

STEP 6

Send Approval Email to Parent(s)/Guardian(s)

- click [Send Approval Email](#) at the top right
- enter parent/guardian email address in pop-up when prompted and click [Send Approval Email](#)
your parent/guardian will receive an email with the option to approve or reject your selections; they must follow the instructions in the email to complete the submission process
- if parent/guardian did not receive the email, click [Resend Email Approval](#) in your High School Plan; have parent/guardian check junk and spam mailboxes

ADDITIONAL APPLICATIONS:

The following courses require an application to be submitted with course selection.

- Co-op (COP20 or COP40)
- Step Program (GWL301 & GWL308)

Applications can be downloaded/printed by clicking [Course Selection Resources](#) in myBlueprint or from the ND website.

NOT RETURNING NEXT YEAR?

- from your Dashboard, click [Not returning next year?](#) which appears in the High School Progress box
- select the option that suits your plan
- click [Confirm](#)
- click [Send Approval Email](#) at the top right; have your parent(s) approve/reject using the instructions in the email

Collection Date

**Tuesday
February 20, 2024**

Returning grade 12s must complete an application to return. Speak to your Guidance Counsellor for more information. Applications are subject to administration approval.

ND SPARE POLICY

Grade 12 students
may be granted a spare
if they have previously achieved
a minimum of 23 credits.
Maximum of 1 spare per semester.

Graduation Requirements

30 credits
(18 compulsory and 12 electives)



Successful completion of OSSLT



Christian Community Service
(40 hours)



2 eLearning Credits
(opt out available)

Course Request Submission Checklist

- ☐ **Course Request** submitted and approved by parent/guardian
- ☐ **\$75** student activity fee payable online @ durhamcatholic.schoolcashonline.com
- ☐ SHSM registration form (if applicable) available from Student Resources in myBlueprint and on the ND website
- ☐ Co-op/Step Applications (if applicable) available from Student Resources in myBlueprint and on the ND website



including . . .

- 4 credits in English (1 credit per grade)
- 3 credits in mathematics (1 credit in Grade 11 or 12)
- 2 credits in science
- 1 credit in Canadian history
- 1 credit in Canadian geography
- 1 credit in the arts
- 1 credit in health and physical education
- 1 credit in French as a second language
- 0.5 credit in career studies
- 0.5 credit in civics
- 1 credit in Group 1 (*grade 11 Religion satisfies this group*)
- 1 credit in Group 2
- 1 credit in Group 3

**Make sure you
choose the
courses you NEED
before those that
you want.**



- ND Online Course Calendar – click the Courses tab in the High School Planner in myBlueprint
- University Information – Look for the *Program Finder* @ www.ontariouniversitiesinfo.ca
- College Information – Look for *Find a Program* @ www.ontariocolleges.ca
- College/University Transfer Information is available @ www.cucc-ontario.ca
- Skilled Trades information is available @ www.ontariocolleges.ca/en/apply/skilled-trades