



Online Course Selection with



STEP 1

Log into  myBlueprint

- Go to your DCDSB Launchpad and click the myBlueprint icon
- OR
- Go to notredame.dcdsb.ca → Click [Programs and Services](#) → Click [Guidance](#) → Click [Secondary Pathway Planning](#) → Under the heading [Use myBlueprint for Course Selection](#), click [myBlueprint](#)

STEP 2

From your Dashboard, scroll down and click [Official High School Plan](#) OR choose [High School](#) from the left navigation menu.

- The [Courses](#) tab allows you to view all of the courses offered at ND
- The [Plan](#) tab allows you to plan and choose courses

STEP 3

Add courses for next year.

- in High School Planner, click + [Course]
- in the Course Selection and Details screen, explore the available courses
- click [Add Course](#) when you find the course you want

HINT: The [Graduation Indicator](#) will help you keep track of your progress towards graduation. Click [View Progress](#) for a list of specific graduation requirements.

STEP 4

Review your selections when you are ready to submit your courses.

- click the [Review Course Selections](#) and give your course selection one final check
- use the "Add Comments" section to explain any issues/flags on your course selection submission (ie. taking prerequisites or compulsory courses in summer/night school)

STEP 5

Submit Courses

- carefully review the **Details** page to ensure that (1) you are meeting the requirements for the courses you have selected, and (2) that the courses that appear are correct
- click on [Submit Course Selections](#)
- You will NOT be able to modify your course selections once they are submitted

STEP 6

Print the Sign-Off Sheet

- after submitting your course selections, click [Print Sign-Off Sheet](#) at the top right
- print and return signed on the collection day
- you can also access the sign-off sheet from the High School planner; if it doesn't show after you've clicked the [Print Sign-Off Sheet](#) button, check the pop-up blocker settings for your web browser

ADDITIONAL APPLICATIONS:

The following courses require an application to be submitted with course selection.

- Co-op (COP20 or COP40)
- Step Program (GWL301 & GWL308)
- Peer Tutoring (IDC4U2)
- Fitness and Recreation Leadership (PLF4M3)

Applications can be printed by clicking [Course Selection Resources](#) in myBlueprint or on the Notre Dame website and hard copies are available in Guidance.

NOT RETURNING NEXT YEAR?

- from your Dashboard, click [Not returning next year?](#) which appears in the High School Progress box
- select the option that suits your pathway
- click [Confirm](#)
- click [Print Sign-Off Sheet](#) at the top right
- print and return signed on the collection day

Collection Dates

Grade 9 ~ February 19, 2020

Grade 10 ~ February 20, 2020

Grade 11 ~ February 21, 2020

Returning grade 12s must see their Guidance Counsellor for an application to return. Applications are subject to administration approval.

ND SPARE POLICY

Grade 12 students may be granted a spare if they have previously achieved a minimum of 24 credits.

Graduation Requirements

30 credits
(18 compulsory and 12 electives)



Successful completion of OSSLT



Christian Community Service
(40 hours)

Course Request Submission Checklist

- Course Request** printed and signed by parent/guardian
- \$75** student activity fee payable online @ durhamcatholic.schoolcashonline.com
- SHSM registration form (if applicable) available in Guidance or may be printed from Student Resources in myBlueprint
- Additional Applications (if applicable) Co-op/Step/PLF4M3/IDC4U2 available for Co-op, Step Program, Peer Tutoring, and Fitness & Recreation Leadership in Guidance or may be printed from Course Selection Resources in myBlueprint
- Summer School Intention Notification Form (if applicable)



including . . .

- 4 credits in English (1 credit per grade)
- 3 credits in mathematics (1 credit in Grade 11 or 12)
- 2 credits in science
- 1 credit in Canadian history
- 1 credit in Canadian geography
- 1 credit in the arts
- 1 credit in health and physical education
- 1 credit in French as a second language
- 0.5 credit in career studies
- 0.5 credit in civics
- 1 credit in Group 1 (*grade 11 Religion satisfies this group*)
- 1 credit in Group 2
- 1 credit in Group 3

Make sure you choose the courses you **NEED** before those that you want.



- ND Online Course Calendar – click the Courses tab in the High School Planner in myBlueprint
- University Information – Look for the *Program Finder* @ www.ontariouniversitiesinfo.ca
- College Information – Look for *Find a Program* @ www.ontariocolleges.ca
- College/University Transfer Information is available @ www.cucc-ontario.ca
- Skilled Trades information is available @ www.ontariocolleges.ca/en/apply/skilled-trades