

**Notre Dame Catholic Secondary School**

**Ajax, Ontario**

**Minutes of Parent Council Meeting**

**held on**

**Monday April 23, 2018**





**Notre Dame Catholic Secondary School, Ajax, Ontario**

**Parent Council Meeting Minutes**

**Date: Monday April 23, 2018 Time: 7:00 PM**

**Minutes of the Parent Council Meeting ("PC") April 23, 2018  
Notre Dame Catholic Secondary School ("NDCSS"), Ajax ON**

<b>AGENDA</b>	<b>DISCUSSION</b>	<b>ACTION ITEM</b>
<b>Welcome and Opening Prayer</b>	The meeting was called to order at 7:05 p.m. Opening prayer was said by All	
<b>Approval of Agenda</b>	Agenda was approved	
<b>Chair's Report</b>	<ul style="list-style-type: none"> <li>• Information session for parents on Pathways:               <ul style="list-style-type: none"> <li>– Presentation date confirmed May 31<sup>st</sup> 2018, 7 pm to 9 pm.</li> <li>– Guidance department to present materials on various subjects.</li> <li>– Teachers will give presentations and provide information on career options e.g. students who completed applied math in grades 9 and 10 can also do Data Management.</li> <li>– Representative from Trades will provide information on job opportunities from general labour to supervisor / management.</li> <li>– Representative from Universities and Colleges will be attend.</li> <li>– Former student who did a bridging program; 2 years of college followed by 2 years of university will share experience.</li> </ul> </li> <li>• Format would be a presentation of about 10 minutes, with tables with various representatives for personal question and answers.</li> <li>• Advertisement of event at parish, family schools and DCDSB website               <ul style="list-style-type: none"> <li>– Save the date email was sent to associate schools.</li> <li>– Carmen volunteered to design flyer, colour printing done at Staples.</li> </ul> </li> <li>• Honorie for guest speakers to be determined, e.g. gift cards.</li> <li>• Refreshment to be offered:               <ul style="list-style-type: none"> <li>– Samosa, coffee, water, cookies, timbits, plates and napkins.</li> <li>– Principal will get a quote from Chartwells (ND cafeteria provider)</li> <li>– Eleanor, Judy and Lyn Alexander volunteered as Hospitality Comm.</li> <li>– Volunteers would be needed in organizing prior to event and on event day; posting signs, assisting in carpark.; Thursday May 10<sup>th</sup> or Thursday May 31<sup>st</sup></li> </ul> </li> <li>• Suggested this presentation could be an annual event, to prepare for next year's grant, obtain feedback at this year's event:               <ul style="list-style-type: none"> <li>– Have participants do an exit survey – online and on paper at event</li> <li>– Gift card draw for a survey to encourage participation</li> <li>– Carmen will prepare survey and ballots</li> </ul> </li> <li>• 2018 Graduation Ceremony – funds for bursaries               <ul style="list-style-type: none"> <li>– Last year, Council provided \$1,300; 13 awards of \$100 were given.</li> <li>– Graduation Committee comprised of Teachers and Counselors, selects the award recipients based on how they have lived the</li> </ul> </li> </ul>	

	<p>school's motto. Students submit their graduation profile and teacher recommendation. No Council participation is needed in this part of the process. Same criteria used for all award recipients.</p> <ul style="list-style-type: none"> <li>– If external sponsors provide any awards or bursaries, they would use their own criteria to select award recipients.</li> <li>– Council asked that some consideration be given to special need kids graduating since these overcome some major health and developmental to graduate from high school.</li> <li>– Council agreed to provide 15 awards of \$150 each, totaling \$2,250</li> <li>• Used uniform sale – Grade 12s will be encouraged to donate uniform. <ul style="list-style-type: none"> <li>– Such donation would be on last day of their exam, June 25<sup>th</sup>, as graduation takes place on June 28<sup>th</sup>.</li> <li>– Donated uniforms will have to be sorted and washed; last year the washing was done at school; but it was a lot for one teacher volunteer to manage whilst teaching summer school.</li> <li>– After donations are sorted into size and type, volunteers could wash the donated items at home and return to school.</li> <li>– Suggested sale date were at Head Start ( however school is not open in the evening) and the Grade 9 BBQ.</li> </ul> </li> </ul>	
<p><b>Principal's Report</b></p>	<ul style="list-style-type: none"> <li>• Children's Foundation Dinner will be held on May 3<sup>rd</sup> – Carmen and guest will attend; council to purchase tickets.</li> <li>• Exchange students from Japan spent some time at ND and were paired with ND students. Japanese students shared cultural information with ND school; origami, games, pop culture and styles.</li> <li>• New SHSM – Arts, Journalism and Indigenous Studies will be introduced. It includes a bundle of focused credits, CO-OP and graduates receive a red seal on their school diploma.</li> <li>• Graduation celebration will be on June 28<sup>th</sup> at Embassy of God in Oshawa, for all Grade 12 students in all Board schools.</li> <li>• Given the current policy that backpacks not allowed in classrooms and must be stored in students' lockers; bins were installed in bathrooms to place belongings whilst using the facilities.</li> <li>• Another Chromebook cart is needed, estimated cost between \$15,000 to \$20,000. This purchase might be done before the next Council meeting.</li> <li>• The sign at front of the school needs to be replaced, estimated cost between \$20,000 to \$25,000. Perhaps Council can review this purchase next year, as a third quote is expected.</li> </ul>	
<p><b>Treasurer's Report</b></p>	<ul style="list-style-type: none"> <li>• Treasurer presented report on current finances; cash balance of \$6,998.92 as at April 13, 2018</li> </ul>	

<b>Closing Prayer</b>	Closing prayer was said by all	
<b>Adjournment</b>	NDCSS Parent Council meeting concluded at approximately 8:40 p.m.	
<b>Next Meeting</b>	Monday June 4, 2018 @ 6:30 PM.	

**Thank you to everyone for their contribution and attendance.**